

Pentecostal Lam Hon Kwong School
Information on the Application for Secondary One Discretionary School Places
For Academic Year 2023-2024

1. Distribution of Application Forms

Application forms can be obtained in one of the following ways:

- (1) Download from the school website: <http://www.plhks.edu.hk> (from **November 26, 2022 to January 17, 2023**)
- (2) In person: Forms can be obtained from the school from **January 3, 2023 to January 17, 2023**.

2. Period for application

- (1) Application period: **January 3, 2023 to January 17, 2023 inclusive**.
- (2) Please **hand in** the form personally to the school within the following school office hours.
Monday to Friday: 7:45 a.m. – 5:30 p.m.
Saturday: 9:00 a.m. – 1:00 p.m.
School Holiday (Not Public Holiday): 9:00 a.m. – 5:00 p.m.
Sunday & Public Holiday: Closed

3. Items to submit

- (1) Completed S1 Application Form issued by **Pentecostal Lam Hon Kwong School** and the attached acknowledgement slip. (Please write down the student name and student reference number (STRN) on the acknowledgement slip first.)
- (2) Completed “Application Form for S1 Discretionary Place” issued by EDB
- (3) Copy of the Primary 5 Final Examination and Primary 6 First Term Examination report cards
- (4) Copy of awards and certificates
- (5) 1 long, self-addressed (with the name and address of the applicant) and stamped (\$2.2) envelope
- (6) Copy of the applicant’s I.D. Card (just for checking purpose)
- (7) For the convenience of school administration, please scan the QR code below and fill in your personal information before submitting the application form.



4. Number of Discretionary School Places: 40

5. Points to note when submitting the application form

- (1) **Please staple the application form issued by Pentecostal Lam Hon Kwong School and other documents together. DO NOT hand in a plastic folder or CD/DVD.**
- (2) After submitting the application form, please keep the acknowledgement slip and the parent’s copy of the "Application Form for S1 Discretionary Place" bearing the school chop.
- (3) Each student may apply to **not more than two** participating secondary schools listed in the Handbook for Application for Secondary 1 Discretionary Places, otherwise his/her chance of acquiring a discretionary place will be forfeited.
- (4) Once the application form is submitted, it cannot be withdrawn or cancelled.
- (5) **It is NOT necessary for the applicant to submit any primary school Principal recommendation letter. Neither is the applicant required to list his/her class/form positions in the examinations in primary school.**
- (6) The information provided must be accurate and complete. Otherwise, applications will be delayed or rejected.

6. In view of the COVID-19 epidemic, the EDB has allowed submission of DP applications by post for this SSPA cycle. Parents could consider the needs and associated risks, and arrange to submit the Application Forms and the above-mentioned documents by post within the application period (the postmark date should not be later than the prescribed deadline). Please read the following important notes:
- (1) Check whether the Application Form consists of the EDB's Copy, School's Copy and Parent's Copy intact, and whether all the Copies have the same Application Number.
 - (2) Check whether the name of our school has been filled in the space provided for the Name of School Applied to on the EDB's Copy, School's Copy and Parent's Copy.
 - (3) Check whether the pre-printed student's information on the Application Form viz. the name of student, sex and date of birth is the same as that appears on the copy of student's identity document as attached.
 - (4) In case of discrepancies in the pre-printed student's particular, Application Form with amendments to the pre-printed information, photocopied, damaged or incomplete Application Form, our school will return the Application Form to the applicant.
 - (5) Reserve the time required for mailing, considering to send the application by registered mail.
 - (6) After verifying and confirming that the information is correct, our school would return the Parent's Copy to the parent concerned by post for retention and record. Please attach one more long, self-addressed (with the name and address of the applicant) and stamped (\$2.2) envelope.
7. Besides, the EDB will implement comprehensive digitalization of S1 admission by phases starting from 2023. For parents registered as SSPA e-Platform users and bound their account with "iAM Smart+", apart from the paper Application Form, they may choose to submit DP applications via the SSPA e-Platform. For details, please refer to the EDB's website and related documents in due course.

8. **Admission criteria and weightings**

Admission criteria	Weightings
Academic performance in primary schools	30%
Rank order provided by EDB	30%
Applicant's performance in the admission interview	20%
Conduct and attitudes	10%
Applicant's performance in activities and awards	10%

9. **Interview**

- (1) **All applicants will be invited for an interview.**
- (2) Date of interview: **March 11, 2023 (Saturday)**. Details of the interview will be sent to applicants by post.
- (3) Format of interview: individual interview conducted in both English and Chinese.
- (4) Content of interview: Use of English, Chinese speech and questions on daily life.
- (5) **Due to the uncertainty in the development of COVID-19, the above arrangement is subject to change.**

10. **Handling of personal information**

The information collected in the application form and the QR code are for the purpose of applying for admission to Secondary One in this school only. We will submit the data collected to the EDB. None of this information will be disclosed to any other parties without your consent. Upon completion of the admission procedure, all the personal information collected will be destroyed.

11. **Release of results**

- (1) Parents of successful Discretionary Places applicants will receive a written notification and a phone call about their children's inclusion in the school's Successful List for Discretionary Places on **March 31, 2023**.
- (2) The results of Discretionary Places and Central Allocation will be released at the same time on **July 11, 2023**.

五旬節林漢光中學

2023/2024 學年

申請「中一自行分配學位」須知

(一) 申請表派發日期

1. 網上下載：2022 年 11 月 26 日至 2023 年 1 月 17 日，透過學校網頁下載表格 (<http://www.plhks.edu.hk>) 或
2. 自行索取：2023 年 1 月 3 日至 2023 年 1 月 17 日辦公時間內親身到本校索取申請表。

(二) 申請表遞交日期

1. 遞交日期：2023 年 1 月 3 日至 2023 年 1 月 17 日
2. 請於下列辦公時間內親自將申請表交到本校
星期一至五：上午 7 時 45 分至下午 5 時 30 分
星期六：上午 9 時至下午 1 時
學校假期(非公眾假期)：上午 9 時至下午 5 時
星期日及公眾假期：休息

(三) 申請時須遞交的文件

1. 填妥之五旬節林漢光中學「中一自行分配學位入學申請表」及附錄之「交表格回條」(請申請人先行填上學生中、英文姓名及學生編號(STRN))
2. 教育局印製的「中一自行分配學位申請表」(內附有「教育局存根」、「學校存根」及「家長存根」)
3. 申請學生之小五下學期及小六上學期學校成績表副本
4. 申請學生之其他獲獎證書或資料副本
5. 回郵長信封一個，信封面須清楚寫上學生姓名、地址及貼上足夠郵資(\$2.2)的郵票。
6. 申請學生之身份證副本 (只用作核對資料，並不需要遞交。)
7. 為方便學校行政，申請人在遞交申請表前，請登入以下二維碼，提供簡單的個人資料。



(四) 可供申請的自行分配中一學額：40 個

(五) 遞交申請表須知

1. 請將所有文件連同申請表用釘書機釘在一起，毋須另行用膠套式文件夾存放或附交資料光碟。
2. 遞交申請表後，請取回已蓋校印和日期的「交表格回條」及已蓋校印「中一自行分配學位申請表」的「家長存根」。
3. 每名學生只可向不多於兩所在《申請中一自行分配學位手冊》內列出的中學申請。否則，其獲得自行分配學位的機會將會被取消。
4. 申請表一經遞交，不可撤回或取消。
5. 申請者不需遞交小學校長推薦信，亦不需列出其在小學考試中所考取的班/級名次。
6. 申請者必須確保所提供的資料是真實及充份的，否則申請可能被延誤或拒絕。

(六) 郵遞申請

鑑於 2019 冠狀病毒病疫情，教育局特別容許本年度自行分配學位可繼續透過郵遞申請，家長如有需要及衡量相關風險後，可於上述遞交日期(包括首尾兩日)期間透過郵寄方式，遞交申請表及上述相關文件 (截止日期以郵戳日期為準)。詳情請細閱以下郵遞須知：

1. 郵遞的申請表須包括「教育局存根」、「學校存根」及「家長存根」三個相聯部分，以及所有存根載有同一申請編號。
2. 「教育局存根」、「學校存根」及「家長存根」須已填上本校名稱。
3. 申請表上由電腦預印的學生資料，分別為學生姓名、性別及出生日期，必須與申請人夾附的學生身份證明文件副本上的資料相符。
4. 凡申請表上的預印資料經塗改、或屬影印本、或損毀、或欠缺完整，本校均會把申請表退回給申請人。
5. 家長須預留郵遞所需的時間，並考慮以掛號形式寄交申請。
6. 家長須額外遞交一個回郵長信封 (信封面須清楚寫上學生姓名、地址及貼上足夠郵資(\$2.2)的郵票)，以便本校核實所有申請表資料無誤後，郵寄「家長存根」給家長，以作確認。

(七) 中一派位電子平台

自 2023 年起，教育局分階段將中一入學申請全面電子化。如家長已登記成為「中一派位電子平台」用戶並以「智方便+」綁定帳戶，除紙本申請外，他們亦可選擇透過「中一派位電子平台」遞交自行分配學位申請。有關詳情，請留意教育局網頁及相關文件公布。

(八) 收生準則及比重

準則	比重
學業成績	30%
教育局成績次第	30%
面試表現	20%
操行及態度	10%
課外活動及獎項	10%

(九) 面試安排

1. 本校將安排所有申請者面試。
2. 面試日期：2023 年 3 月 11 日(星期六)，各學生的面試時間將另函通知。
3. 面試形式：個別面見及以中、英文對答。
4. 面試內容：英語表達能力、中文演講及個人生活題。
5. 由於新型冠狀病毒疫情發展的不確定性，上述安排或有調整。

(十) 關於“個人資料”之處理

申請表格及二維碼提供之資料，只用作申請本校中一學位之用途，並會向教育局呈交。除非獲得閣下同意，此等資料不會向第三者披露。在完成中一收生程序後，此等資料將予銷毀。

(十一) 公布結果

1. 正取學生家長將於 2023 年 3 月 31 日收到書面及電話通知其子女已獲學校納入其自行分配學位正取學生名單內。
2. 自行分配學位階段的派位結果將於 2023 年 7 月 11 日與統一派位結果一併公布。

Application No.

申請表編號: _____

(For Official Use Only 由校方填寫)



Pentecostal Lam Hon Kwong School

五旬節林漢光中學

Application Form for S1 Discretionary Places (2023/2024)

中一自行分配學位入學申請表(2023/2024)

Student's Particulars 學生資料

Name in English 英文姓名		Student's Recent Photograph (學生近照)							
Name in Chinese 中文姓名									
Student Reference No. (STRN) 教育局學生編號									
Hong Kong Identity Card No. 香港身份證號碼									
Date of Birth 出生日期	<table border="1"><tr><td></td><td></td><td></td></tr><tr><td>DD 日</td><td>MM 月</td><td>YY 年</td></tr></table>				DD 日	MM 月	YY 年	Place of Birth 出生地點	
DD 日	MM 月	YY 年							
Address 住址									
Home Telephone No. 住宅電話									
School Currently Attending 就讀小學									
	Gender 性別								

Parent/Guardian Information 家長/監護人資料

	Father 父親	Mother 母親	Guardian 監護人
Name in Chinese 中文姓名			
Name in English 英文姓名			
Relationship 與學生關係	-----	-----	
Occupation 職業			
Office Tel. No. 辦公室電話號碼			
Mobile Tel. No. 流動電話號碼			

Academic Results and Conduct (學業成績及操行)

- Notes: 1. Please write down the **grades** according to the applicant's primary school report cards. **Marks are not required.**
2. If the primary school does not provide a conversion table, please use the following scale:

86-100 marks = A; 76-85 marks = B; 66-75 marks = C

- 註： 1. 請依據小學成績表填寫**等級**，**不需**填寫分數。
2. 若小學成績表並沒有提供分數轉換機制，請用以下公式轉換：
86-100 分 = A; 76-85 分 = B; 66-75 分 = C

	Primary 5 Final Term 小五下學期	Primary 6 First Term 小六上學期
English 英文		
Chinese 中文		
Mathematics 數學		
Conduct 操行		

Extra-curricular Activities 課外活動

	Primary 5 Final Term 小五下學期	Primary 6 First Term 小六上學期
Services (e.g. monitor, prefect.) 服務紀錄 (例如班長、風紀)	1.	1.
	2.	2.
	3.	3.
	4.	4.
	5.	5.
Awards in Cultural/Athletic/Aesthetic Activities (Please state the year) 體藝成就 (請列曾取得的獎項 及年份)		

I confirm that the information provided in this form is accurate and correct.

本人確認填報資料正確無誤。

Parent / Guardian's Signature:

家長或監護人簽署： _____

Date:

日期： _____

Pentecostal Lam Hon Kwong School
Application for Secondary One Discretionary School Places (2023-2024)
Acknowledgement Slip

This is to acknowledge that the school has received the “S1 Application Form for S1 Discretionary Place” from the applicant

_____ (STRN: _____).
(Chinese name) (English name) (Student reference number)

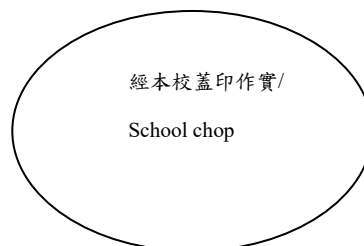
Applicants are reminded that each student may apply to **not more than two** participating secondary schools listed in the Handbook for Application for Secondary 1 Discretionary Places, otherwise his/her chance of acquiring a discretionary place will be forfeited. Parents of successful Discretionary Places applicants will receive a written notification and a phone call about their children’s inclusion in the school’s Successful List for Discretionary Places on **March 31, 2023**. The results of Discretionary Places and Central Allocation will be released at the same time on **July 11, 2023**.

五旬節林漢光中學
申請 2023/2024 年度自行分配中一學位
交表格回條

茲收到貴子弟 _____ (學生編號： _____)
(中文姓名) (英文姓名) (STRN)

呈交之中一入學申請表，並已存檔。

請 閣下留意，每名學生只可向**不多於兩所**在《申請中一自行分配學位手冊》內列出的中學申請，否則，其獲得自行分配學位的機會將會被取消。正取學生家長將於 **2023 年 3 月 31 日**收到書面及電話通知其子女已獲學校納入其自行分配學位正取學生名單內。自行分配學位階段的派位結果將於 **2023 年 7 月 11 日**與統一派位結果一併公布。



Date / 日期： _____