Pentecostal Lam Hon Kwong School

Annual School Plan

2022-2023

School Vision & Mission

We strive to create an enjoyable learning and teaching environment in which students can be equipped to meet the challenges of the 21st century.

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Hon Kwong School

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Major Concerns

Major Concern 1: To grow and learn together in God's love

關注事項一：在神的愛中成長和學習

Major Concern 2: To provide care and promote values education

關注事項二：關懷學生和推動價值教育

Major Concern 3: To develop creative thinking skills in learning and teaching

關注事項三：在學與教中發展創意思維技巧

1. Major Concern: To grow and learn together in God's love

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
• *Enhancing the spiritual atmosphere in PLHKS*	1.1 Invite guest speakers to share their testimonies in religious assemblies in order to encourage students to develop their relationships with God. 1.2 Invite teachers to share religious message on campus TV and in morning assemblies. 1.3 Cooperate with other departments and panels to embed religious messages in various assemblies. 1.4 Cultivate an attitude of gratitude in our students through organizing the Easter service and the Christmas service.	• 70% of the teachers involved comment that this is effective in enhancing the spiritual atmosphere at school. • 70% of the students involved comment that this is effective in enhancing the spiritual atmosphere in school.	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	

• *Enhancing the spiritual atmosphere in PLHKS*	1.5 Decorate the campus with posters featuring Christian themes and Bible verses.	• 70% of the teachers involved comment that this is effective in enhancing the spiritual atmosphere at school. • 70% of the students involved comment that this is effective in enhancing the spiritual atmosphere in school.	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department • Campus Development & Beautification Committee
	1.6 Organize religious education on Open Day so that our students have opportunities to apply what they learn into service to one another within the school community and in our neighbourhood.				• Religion Department
	1.7 Promote hymn singing education with the Music Panel so as to help students - understand that worshiping God is about celebrating who God is, what God has done and is doing, and what God has created. (1) Singing hymns in various assemblies (2) Hymn dedication in Gospel Week (3) Playing hymns on campus TV every morning				• Music Panel • School Web and TV Display

• *Spreading the Gospel and lead students to live a life according to the Christian values*	2.1 Organize Student Christian Fellowship, where students can find hope, healing and purpose so as to help students to build Christian friendships. (1) Strengthen the promotion of the Student Christian Fellowship. (2) Encourage teachers to join the Student Christian Fellowship. (3) Set up a spiritual growth plan. (4) Organize a barbeque night. (5) Assign teachers to be group leaders to nurture –students. (6) Organize evangelical gatherings in Student Christian Fellowship.	• 70% of the teachers involved comment that this is effective in strengthening gospel work. • 70% of the students involved comment that this is effective in strengthening gospel work.	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	
	2.2 Organize a wide range of activities in Gospel Week in order to help students connect with God. (1) Hymn sharing gathering (2) Evangelical gathering (3) Gospel movie (4) Gospel book fair (5) Classroom board design competition (6) Reading gospel texts in reading lessons (7) Gospel week participation competition (8) Student testimonies					

• *Spreading the Gospel and lead students to live a life according to the Christian values*	2.3 Organize S1 Gospel Camp and Student Christian Fellowship Summer Camp in order to strengthen participants' sense of identity as a "Christian" and provide students with a chance to reflect their spiritual health.	• 70% of the teachers involved comment that this is effective in strengthening gospel work. • 70% of the students involved comment that this is effective in strengthening gospel work	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	Co-workers from the KPC Shatin Chapel
	2.4 Encourage and support class teachers to organize prayer meetings so that students can give and receive support from one another, e.g. organizing form prayer meetings.					Pastors from the KPC Shatin Chapel
	2.5 Strengthen support for S1 students through organizing different orientation activities and S1 assemblies led by pastors from the church. (1) S1 assemblies for all S1 classes led by teachers from the Religion Department and pastors from the church (2) Organizing S1 orientation activities to introduce Student Christian Fellowship and the church to new students				• Religion Department • Counselling Department • Discipline Department	

• *Spreading the Gospel and lead students to live a life according to the Christian values*	2.6 Offer support to S6 students in order to deepen their faith under stress. (1) Organizing S6 prayer meetings (2) Giving a gift of encouragement, "garlic boy", to S6 students to encourage them to rely on God when facing challenges from the public examination (3) Organizing the S6 DSE fighter concert	• 70% of the teachers involved comment that this is effective in strengthening gospel work. • 70% of the students involved comment that this is effective in strengthening gospel work	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	
	2.7 Organize follow-up programs for new believers by the church so as to help the new believers to have better understanding of God.					Pastors from the KPC Shatin Chapel
	2.8 Organize a bible study group in order to help students build up a bible reading habit.					

• *Nurturing students to be serving leaders*	3.1 Provide regular training for Student Christian Fellowship committee members to help them develop godly character and spiritual values. (1) Organize weekly trainings for Student Christian Fellowship committee members. (2) Organize "Little Paul" training meetings for S2 students. 3.2 Equip Student Christian Fellowship committee members with the skills to lead various gatherings and serve as a witness for God. (1) Equip Student Christian Fellowship committee members to promote the student fellowship every week through the PA system and campus TV. (2) Equip Student Christian Fellowship committee members to follow up on new believers in Christ. (3) Equip Student Christian Fellowship committee members to give testimonies in every class in Gospel week.	• 70% of the teachers involved comment that this is effective in strengthening gospel work. • 70% of the students involved comment that this is effective in strengthening gospel work	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	

• *Nurturing students to be serving leaders*	3.3 Provide opportunities for students to serve the school and extend helpful hands to those who are in need.	• 70% of the teachers involved comment that this is effective in strengthening gospel work. • 70% of the students involved comment that this is effective in strengthening gospel work	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	
• *Enhancing the supportive and caring school climate*	4.1 Organize staff prayer meetings- with sharing by teachers and prayer support from colleagues.	• 70% of the teachers involved comment that this is effective in strengthening staff support.	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	

• *Enhancing the supportive and caring school climate*	4.2 Organize staff fellowship meetings so that teachers can learn together to know more about God and serve God.	• 70% of the teachers involved comment that this is effective in strengthening staff support.	• Survey • Observation • Discussion	9/2022 - 6/2023	• Religion Department	
	4.3 Collaborate with Staff Development Committee to strengthen spiritual support in mentoring new teachers.					Cooperate with the Staff Development Committee
	4.4 Encourage teachers to join evangelical gatherings of Student Christian Fellowship.					
	4.5 Participate in organizing the Kowloon Pentecostal Church retreat day.					Cooperate with Kowloon Pentecostal Church

2. Major Concern: To provide care and promote values education

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
• *Creating a positive learning environment with the PERMA model (positive emotion, engagement, relationships, meaning, achievement) to develop students' positive values*	1.1 Collaborate with different parties, like departments, panels or other organizations to hold activities that foster positive values.	• 70% of the teachers involved in the programme find that the programme is helpful to the students	• Discussion • Students' survey on need basis • Observation	9/2022 - 8/2023	• Various departments • Various subject panels	Outside organizations
	1.2 Implement integrated education, such as organizing Social Experience Day, social skills training groups, assessment moderation- for students with SEN, etc. to create a supportive and harmonious environment.	• 70% of the students involved in the programme find that the programme is helpful to them	• Students' survey on need basis • Students' reflection • Observation	9/2022 - 7/2023	• Counseling Department • Studies Department	Outside organizations
	1.3 Enrich teachers' and parents' understanding of positive education through various means, like Staff Development Day and Parent Talks.		• Parents' survey • Teachers' survey	9/2022 - 7/2023	• Staff Development Committee • Counseling Department	Outside organizations

• *Creating a positive learning environment with the PERMA model (positive emotion, engagement, relationships, meaning, achievement) to develop students' positive values*	1.4 Foster a positive working environment for teachers.	• 70% of the teachers find that they work in a positive environment	• Observation • Discussion • Teachers' survey	9/2022 - 8/2023	• GA • Staff Welfare • Staff Development Committee	Outside organizations
	1.5 Organize bonding activities that foster the teacher-student relationship.	• 70% of the teachers involved in the programme find that the programme is helpful to foster the teacher-student relationship • 70% of the students involved in the programme find that the programme is helpful to foster the teacher-student relationship	• Teachers' survey • Students' survey • Observation • Discussion	9/2022 - 7/2023	• SU • Class teachers	

• *. Creating a positive learning environment with the PERMA model (positive emotion, engagement, relationships, meaning, achievement) to develop students' positive values*	1.6 Review the current award and punishment systems, i.e. the criteria of conduct assessment, the demerit waiving scheme, the award schemes, etc. to incorporate elements of positive education.	• School rules are more up-to-date • Students' conduct grades (including merits and demerits) are more in line with their performance	• The number of merits students are awarded • An increase in the number of students getting higher conduct grades (A to B+)	9/2022 - 8/2023	• Discipline Department • Office • Studies Department	All teachers, to implement the new regulations/ school rules
	1.7 Give more encouragement and support to the average and low achievers.	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Discussion • Students' survey on need basis • Students' reflection • Academic results	9/2022 - 8/2023	• Studies Department • Counselling Department	• Outside organizati ons • Alumni tutors
• *Empowering students to build on their strengths*	2.1 Organize PERMA Days without any meetings, tutorials, training sessions, tests to enhance positive emotions.		• Teachers' survey • Discussion • Observation	9/2022 - 6/2023	• Studies Department • Other departments	

• *Guiding students to embrace the positive values in life*	3.1 Emphasize positive emotion and positive relationships to echo the school theme (Rejoicing at years of God's grace and fellowship).	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them	• Teachers' feedback • Students' feedback • Observation	9/2022 - 7/2023	• The 40th Anniversary Committee • Various departments	
	3.2 Invite guest speakers to talk about PERMA elements and to guide students to have a positive mindset.	• 70% of the students involved in the programme find that the programme is helpful to them	• Teachers' feedback • Students' survey on need basis • Discussion • Observation	9/2022 - 6/2023	• Counselling Department • Other departments	Outside organizations

• *Guiding students to embrace the positive values in life*	3.3 Strengthen school-based programmes, such as Big Brothers and Sisters Caring Scheme, prefect training, Leadership Training Scheme to foster healthy relationships among students.	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them	• Students' survey on need basis • Discussion • Observation	8/2022 - 6/2023	• Counselling Department • Discipline Department • ECA Department • Careers Department	Outside organizations
	3.4 Allow teachers and students to wear casual attire in special school events to create a joyful atmosphere.		• Teachers' feedback • Students' feedback • Discussion • Observation	9/2022 - 7/2023	• Principal • Discipline Department	
• *Developing a school-based positive education programme*	4.1 Conduct positive emotion education in class teacher periods and assemblies.		• Discussion • Observation • Students' survey on need basis	9/2022 - 6/2023	• Various departments	
	4.2 Enhance students' positive values towards the nation through the implementation of NSE education in various subjects, the weekly flag-hoisting ceremony, assemblies, Discipline Day, etc.		• Discussion • Observation	9/2022 - 7/2023	• Various departments • Subject panels • Civic Education Committee	

3. Major Concern: To develop creative thinking skills in learning and teaching

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
• *Strategies for developing creative thinking skills in learning*	1.1 Create an appropriate learning and teaching environment for creative learning. 1) To coordinate with panel chairpersons to design boards on creative thinking skills which are displayed in the hallways or to design slides shown on the TVs at the entrance and in the tuck shop 2) To encourage panel members to share their current teaching practices on developing students' creative thinking skills in panel meetings	• 70% of the teachers involved have positive comments • 70% of the students involved have positive comments	• Teachers' feedback • Students' feedback • Departmental evaluation meeting • Panel survey	9/2022 - 8/2023	• Studies Department • Panel chairpersons • Campus Development Working Committee	• EOEBG • School fund

• *Strategies for developing creative thinking skills in learning*	1.2 Engage students in a wide range of creative educational activities during **the assembly time.** 1) To provide opportunities for students to have a hands-on experience with the application of creative thinking skills in their learning of different subjects, e.g. Language Arts Assembly 2) To coordinate different educational activities for different levels by departments or subject panels. For example, guest speakers are invited to talk about the use of creative thinking skills in the workplace	• 70% of the teachers involved have positive comments • 70% of the students involved have positive comments	• Panel evaluation meeting • Department evaluation meeting • Teachers and students survey at the end of each corresponding activity	9/2022 - 6/2023	• All department heads • Panel chairpersons	• EOEBG • School fund
	1.3 Engage students in **activities** that involve creative thinking skills like experimentation, communication, organization, problem-solving or open-mindedness. 1) To coordinate with panel chairpersons to design activities involving experimentation, communication or organization 2) To provide opportunities for students to share the creative thinking process through different means		• Students' work • Panel evaluation meeting		• Studies Department • Panel chairpersons	

• *Strategies for developing creative thinking skills in learning*	1.4 Create ample **learning opportunities** that allow students to exercise their creativity like **project work.** 1) To coordinate with panel chairpersons to incorporate creative thinking elements in the project design 2) To incorporate creative thinking skills in the pre-lesson, while-lesson and extended learning tasks	• 70% of the teachers involved have positive comments • 70% of the students involved have positive comments	• Students and teachers survey after activities • Students' projects • Panel evaluation meeting	9/2022 - 6/2023	• Students and teachers survey after activities • Students' projects • Panel evaluation meeting	
	1.5 Include creativity as **an assessment criterion** in students' work. 1) To coordinate with - panel chairpersons to design a rubric for the assessment of creative thinking skills that includes experimentation, communication or organization relevant to the subject content	• All panels design a rubric for the assessment of creative thinking skills	• Panel meeting • Students' assessment		• Panel meeting • Students' assessment	

• *Strategies for developing creative thinking skills in learning*	1.6 Extra-curricular activities, and cross-curricular and inter-school competitions could be arranged. 1) To provide opportunities for students to apply creative thinking skills in different activities and competitions	• 70% of the teachers involved have positive comments • 70% of the students involved have positive comments	• Students' performance • Panel meeting • Students' reflection	9/2022 - 8/2023	• Panel Chairpersons • Department heads	
• *Strategies for developing creative thinking skills in teaching*	2.1 Implement creative thinking skills in **STEAM education.** 1) To renovate the STEAM lab to accommodate activities that use creative thinking skills 2) To design a formal curriculum and lesson plans on creative thinking skills	• 70% of curriculums have creative thinking elements • 70% of teaching schedules highlight the creative thinking skills	• Panel meeting • Students' performance and their work • Students' reflection	9/2022 - 6/2023	• STEAM committee	• EOEBG • School fund

• *Strategies for developing creative thinking skills in teaching*	**2.2 Promote creativity in different subjects.** 1) To coordinate with panel chairpersons to incorporate creative thinking elements **in the curriculum** 2) To highlight the teaching of creative thinking skills **in the teaching schedules** 3) To coordinate **cross-curricular teaching projects** for enhancement of students' creative thinking skills, such as DiE in Chinese teaching	• 70% of curriculums have creative thinking elements • 70% of teaching schedules highlighted the creative thinking skills	• Panel meeting • Students' performance and their work • Students' reflection	9/2022 - 6/2023	• Panel chairpersons	
	2.3 Organize relevant and interactive learning activities that create opportunities for students to develop their creative thinking skills. 1) To design progressively leveled activities that train students to tackle problems creatively	• 70% of learning activities can develop students' creative thinking skills	• Panel evaluation meeting • Students survey after conducting the activities	9/2022 - 8/2023		

• *Strategies for developing creative thinking skills in teaching*	2.4 Encourage teachers to include creative thinking skills **in lesson planning** and to obtain formative evaluation on the lesson materials. 1) To encourage teachers to add at least one question or task that requires students to apply creative thinking skills in some of their lessons 2) To have all panels submit one lesson plan from junior forms and one from senior forms on creative thinking skills	• 70% of teachers include the teaching of creative thinking skills in the lesson planning	• Panel meeting	9/2022 - 6/2023	• Studies Department • Panel chairpersons	
• *Strategies for staff development*	3.1 Offer a series of training sessions to teachers to develop their understanding of creative thinking skills such as experimentation, communication, organization, problem-solving or open-mindedness. 1) To invite teachers and guest speakers to share examples of how creative thinking skills could be taught **in different subject content** and how such elements could be incorporated in the task design 2) To encourage teachers to take courses on creative thinking skills in the professional development programme	• 70% of the teachers involved comment that this is useful • 70% of panels submit and implement the plan	• Teacher survey (workshops) • Teaching lesson plans • Panel meeting	9/2022 - 6/2023	• Studies Department • Panel chairpersons • Staff Development Committee	• EOEBG • School fund

• *Strategies for staff development*	3.2 Equip teachers with IT tools and eLearning tools that are needed to facilitate the teaching of creative thinking skills.	• 70% of the teachers involved comment that this is useful	• Lesson observations • Lesson evaluation	9/2022 - 6/2023	• Studies department • IT department • Panel chairpersons • eLearning committee	• EOEBG • School fund
	3.3 Use the existing **"Teachers Collaboration Days"** of our school as a platform for teachers to design and share creative teaching strategies in lessons. 1) To encourage panels to store the lesson materials that display students' creative thinking skills in Newcommon.	• 70% of teachers observed the related lessons and have positive comments	• Teachers' lesson collaboration • Lesson recordings • Lesson plans • Lesson evaluation		• Studies Department • Panel chairpersons	

• *Curriculum Review*	4.1 Review and strengthen the curriculum to include creative thinking skills. 1) To review the existing curriculum with panel chairpersons 2) To set short-term and long-term goals to implement creative thinking skills in teaching	• 70% of the teachers incorporated elements of creative thinking skills in the lesson design	• Curriculum plans from panels • Panel meeting	9/2022 - 12/2022	• Studies Department • Panel chairpersons	• EOEBG • School fund
	4.2 Review and strengthen the assessment by including creative thinking skills alongside traditional assessment areas. 1) To discuss with panel chairpersons about how to formulate plans to incorporate creative thinking skills in formative and summative assessments 2) To include "creative thinking skills" in the plans for assessment tasks			8/2022 - 6/2023		