Pentecostal Lam Hon Kwong School

Annual School Plan
2018-2019

School Vision & Mission

We strive to create an enjoyable teaching and learning environment in which students can be equipped to meet the challenges of the 21st century.

PLHKS

Annual School Plan

2018-2019 School Year

Major Concerns

1. To enhance the learning and teaching effectiveness with various strategies

2. To help students develop a balanced lifestyle and achieve holistic growth

3. To foster career and life planning education

Major Concern 1: To enhance the learning and teaching effectiveness with various strategies

A. Strategies for enhancing <u>learning</u> effectiveness

Target 1 Enhancing learning attitude

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1.1 Both teachers and students will be reminded of the importance of the **Learning Attitude Grade** at the beginning and in the middle of the school year.	8/2018 -9/2019	● 70% of the teachers involved comment that this is useful in strengthening learning effectiveness ● 70% of the students involved comment that this is useful in enhancing learning effectiveness	● Survey on need basis ● Observation ● Discussion	● Studies Dept	EOEBG School fund
1.2 Reviewing the format and amount of **awards** to encourage students to set a target for the awards.	1/2019			● Studies Dept	
1.3 Subject panels will be encouraged to keep posting **top student lists & improvement lists** to provide positive reinforcement for students.	9/2018-6/2019			● Studies Dept ● PCs	
1.4 **Sharing by alumni** who have learnt a lesson from not working hard in the past				● Studies Dept	
1.5 **Sharing by Studies members** to remind students of the importance of learning attitude				● Studies Dept	

Target 2 Building better learning environment

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.1 Daily **checking of homework records** of S1-S2 students in **the 1ˢᵗ term** during reading lessons;	9/2018-8/2019	● 70% of the teachers involved comment that this	● Survey on need basis	● Studies Dept	EOEBG

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
optional in 2nd term		is useful in strengthening learning effectiveness ● 70% of the students involved comment that this is useful in enhancing learning effectiveness	● Observation ● Discussion		School fund
2.2 Reviewing and formulating strategies to further enhance the **EMI environment**				● EMI committee	
2.3 Further utilizing **Campus TV** or assemblies to create a better learning environment				● Campus TV head	
2.4 Further promotion of **reading**				● Library teachers ● Reading committee	
2.5 Calling of **form meetings** by form co-ordinators on a needs basis to enhance learning atmosphere				● Studies Dept	

Target 3 Employing different learning strategies

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
3.1 Introducing some general **study skills** on S1 orientation days		● 70% of the teachers involved comment that this is useful in strengthening learning effectiveness ● 70% of the students involved comment that this is useful in enhancing learning effectiveness	● Survey on need basis ● Observation ● Discussion	● Studies Dept	EOEBG
3.2 Subject panels should formulate strategies to promote subject-based **note-taking and comprehension skills to students**	9/2018-8/2019			● Studies Dept ● PCs	School fund

Target 4 Catering for learner diversity

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
4.1 Offering **after-school remedial classes** for junior form low-achievers	9/2018- 8/2019	● 70% of the teachers involved comment that this is useful in strengthening learning effectiveness ● 70% of the students involved comment that this is useful in enhancing learning effectiveness	● Survey on need basis ● Observation ● Discussion	● Studies Dept	EOEBG School fund
4.2 Arranging pre-exam **N4 classes**				● Studies Dept	
4.3 Evaluating and optimizing the **N4 summer programs**				● Studies Dept	
4.4 Organizing **SERP** in senior forms				● Studies Dept	
4.5 Promoting **Gifted education** to cater for the high achievers through the Gifted Education Committee				● Gifted Ed committee ● Studies Dept	
4.6 Subject panels have to design and implement **strategies for the elite classes** to cater for learner diversity. They should be ready to share their ideas.				● Studies Dept	
4.7 Providing **SEN students** with special support in learning					

Target 5 Boosting learning performance

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
5.1 Subject panels are requested to formulate an **action plan** to boost the academic performance of S4-S6	9/2018- 8/2019	● 70% of the teachers involved comment that this is useful in strengthening learning effectiveness	● Survey on need basis ● Observation ● Discussion	● Studies Dept ● PCs	EOEBG School fund
5.2 **Predicting DSE grades** for S5-S6 will be kept.				● Studies Dept ● PCs	

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
5.3 The special **S6 pre-mock timetable** will be kept.		● 70% of the students involved comment that this is useful in enhancing learning effectiveness		● Studies Dept	
5.4 More **analysis** of the difference between the predicted grades and the DSE results will be conducted.				● Studies Dept	
5.5 Optimizing S5-S6 after-school **mass drilling** of the core subjects with **debriefing** to enhance effectiveness				● Studies Dept	
5.6 The **S5 summer tests** will be kept.				● Studies Dept	

B. Strategies for enhancing <u>teaching</u> effectiveness

Target 1 Teaching strategies

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1.1 Implementing & evaluating **BYOD** in **S.1-S.2**	9/2018- 8/2019	● 70% of the teachers involved comment that this is useful in strengthening learning effectiveness ● 70% of the students involved comment that this is useful in enhancing learning effectiveness	● Survey on need basis ● Observation ● Discussion	● Studies Dept ● IT Dept ● PCs	EOEBG School fund
1.2 Promoting **eLearning** by fulfilling the eLearning targets				● Studies Dept ● PCs	
1.3 Encouraging teachers to conduct **teaching evaluation** (could use the form to be completed by students) to reflect on their own teaching				● Studies Dept ● PCs	

Target 2 Staff development

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.1 Themes of some staff development programs will be on eLearning,	9/2018-	● 70% of the teachers involved comment that this	● Survey on need basis	● Staff Development Committee	EOEBG

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
STEAM or other pedagogy	8/2019	is useful in strengthening learning effectiveness ● 70% of the students involved comment that this is useful in enhancing learning effectiveness	● Observation ● Discussion	● Studies Dept ● Staff Development Committee ● Studies Dept ● Studies Dept ● PCs	School fund
2.2 Collaboration or lesson preparation will be conducted on subject-based development days.					
2.3 **Lesson observation** with a focus, such as a specific teaching strategy or a "surprise" for students					

Target 3 Cross-curricular collaboration

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
3.1 Further developing **STEAM education** with the use of the one-off grant for STEM education	9/2018-8/2019	● 70% of the teachers involved comment that this is useful in strengthening learning effectiveness ● 70% of the students involved comment this is useful in enhancing learning effectiveness	● Survey on need basis ● Observation ● Discussion	● STEAM Committee ● Studies Dept ● STEAM Committee ● Studies Dept ● Studies Dept	EOEBG School fund
3.2 Exploring the possibilities of enhancing **STEAM education in the curriculum**					
3.3 Evaluating and optimizing the **Basic Law Education**					

C. Others

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1. Evaluating and optimizing the new S.3 subject selection mechanism and support for the students	9/2018-11/2018	● 70% of the teachers involved comment that this is useful in strengthening	● Survey on need basis ● Observation	● Careers Dept ● Studies Dept	EOEBG School

2. Optimizing the S1 DP Interview	9/2018-10/2018	learning effectiveness ● 70% of the students involved comment this is useful in enhancing learning effectiveness	● Discussion		fund
3. Evaluating the promotion criteria and the promotion meeting	9/2018-1/2019				
4. Evaluating the senior form lesson time	9/2018-1/2019				

Major Concern 2: To help students develop a balanced lifestyle and achieve holistic growth

Target 1: Organizing activities to match the school major concern 2

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1.1 Cooperation among different departments in the S.1 Orientation Programme to help S.1 students adapt to the secondary school life and nurture in them positive attitudes towards their school life during the transition period.	9/2018 - 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students • 70% of the students involved in the programme find that the programme is helpful to them	• Teachers' survey • Students' survey • Observation • Discussion	• Counselling Department • Discipline Department • Religion Department	
1.2 Arranging assemblies to match the school major concern 2	9/2018 - 6/2019				

1.3 Organizing mass programs to promote appreciation:
  - Election of Star of the Class
  - Appreciation card to someone shows politeness and respect for others, etc.
	9/2018 – 6/2019 (once each term)	• 70% of the students involved agree that the mass programs can promote the atmosphere of politeness and respect in the campus.	• Students' survey
			• Teachers' survey
			• Observation
				• Discipline Mistress
				• Discipline teachers
					• Outside organizations
					• Collaborate with SU and Counselling Department

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1.4 Organizing the 'We Can Do It' Campaign to foster students' sense of belonging to the school and provide a better environment for learning.	9/2018 - 6/2019	• 70% of the teachers and students involved comment that there is improvement in students' sense of sharing and caring. • An increase of 70% in the number of accreditation of certificates • An increase of 70% in the number of awards given	• Students' survey • Teachers' survey • Observation	• Discipline Mistress • Discipline teachers • Form coordinators of Discipline Department • Prefects.	• Support from IT Department • Data entry by different parties: prefects & student helpers • collaborate with civic education group • Budget for prizes
1.5 Optimizing the Award Scheme and Demerit Waiving Scheme to help students develop a strong will in overcoming adversity	9/2018 - 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students • 70% of the students involved in the programme find that the programme is helpful to them	• Students' survey • Teachers' survey • Observation	• Discipline Mistress • Discipline teachers	• Revise the existing scheme
1.6 Organizing inter-class competitions on sports and the Beat Drug Program by the PE panel to equip students with better inter-personal skills and a sense of belonging to their class	9/2018 - 8/2019				• Teachers from the PE panel
1.7 Putting Bible verses in the students' handbook	6/2018	• 70% of the teachers involved find that it is useful in developing	• Teachers' survey • Discussion • Observation	• Members of Religion Department • BK teachers	• Co-workers from the KPC Shatin Chapel

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1.8 Collaborating with the Counselling Department to invite students to join the student fellowship and S1 prayer meeting		students' moral values and positive attitude.		• Discipline teachers	

Target 2 Helping students to enjoy a healthy life

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.1 Organizing assemblies to promote related concepts, such as mental health and life education.	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Students' survey • Observation • Discussion	• Counselling Mistress • Members of Counselling Department • School social worker	
2.2 Including the topic of healthy life in the curriculum of regular moral education					
2.3 Carrying out sex education to provide students with concepts of a healthy life					
2.4 Organizing activities or workshops to promote care for mental health					

	Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.5	Providing guidance to S.1 students through the Big Brothers & Sisters Programme					
2.6	Organizing the Counselling Prefect Team to help to promote the concept of healthy life on the campus	9/2018 – 8/2019	● 70% of the teachers involved in the programme find that the programme is helpful to the students ● 70% of the students involved in the programme find that the programme is helpful to them	● Students' survey ● Observation ● Discussion	● Counselling Mistress ● Members of Counselling Department ● School social worker	
2.7	Organizing parents' talks to equip parents with the related concepts and ways of leading a healthy life					
2.8	Organizing a parent-child camp so as to promote a healthy parent and child relationship		● 70% of the teachers involved in the programme find that the programme is helpful to the students ● 70% of the students involved in the programme find that the programme is helpful to them	● Students' survey ● Observation ● Discussion	● Counselling Mistress ● Members of Counselling Department ● School social worker	
2.9	Providing individual counselling to students who face difficulties in their life					
2.10	Providing special help to SEN students to overcome their difficulties					

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.11 Organizing activities with the Healthy School Committee to promote a healthy life among students	9/2018-8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students • 70% of the students involved in the programme find that the programme is helpful to them	• Teachers' survey • Students' survey • Observation • Discussion	• PE panel • Discipline Mistress • Members of Discipline Department	• Members of the Healthy School Committee
2.12 Organizing the 'I Can Do It' Campaign to promote good habits of a healthy life					
2.13 Coordinating with the PE panel to organize physical health and fitness workshops for students					• PE teachers • Outside organizations
2.14 Organizing the Life Education Day to promote concepts like resilience, mental health and life education					• Members of the Life Education Day Committee • Outside organizations
2.15 Matching the theme of the Discipline Department and the Religion Department with the school theme	9/2018-8/2019	• 70% of the teachers involved in the programme find that the programme is useful in helping students develop a healthy life. • 70% of the students involved in the programme find that the programme is useful in helping students develop a healthy life.	• Teachers' survey • Students' survey • Observation • Discussion	• Discipline Department • Religion Department	• Co-workers from the KPC Shatin Chapel
2.16 Organising the school prefect team to help promote and maintain an orderly environment					
2.17 Sharing messages in the morning assemblies					

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.18 Organizing the gospel camp and gospel week	9/2018-11/2019			● Religion Master ● Members of Religion Department	
2.19 Organizing small group activities in the students' fellowships	10/2018-5/2019				
2.20 Introducing various plans to encourage students to read the bible and pray.	10/2018-5/2019				
2.21 Supporting class prayer meetings	9/2018-6/2019				
2.22 Soliciting support for S.1 prayer meetings from the committee members of the student fellowship	10/2018-5/2019				
2.23 Organizing S6 prayer meetings and "DSE fighter concert" to support students facing the public examination	9/2018-6/2019				

Target 3: Cooperating with other organizations to arrange activities to match the school major concern 2

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
3.1 Co-operating with external organizations, such as the Department of Health, to promote sex education	9/2018 – 8/2019	● 70% of the teachers involved in the programme find that the programme is helpful to the students.	● Students' survey ● Observation ● Discussion	● Counselling Mistress ● Members of Counselling Department ● School social worker	Co-work with the Department of Health

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
3.2 Co-operating with external organizations, such as the Hong Kong Children & Youth Service, to carry out a mental health programme		● 70% of the students involved in the programme find that the programme is helpful to them.			Co-work with Hong Kong Children & Youth Service
3.3 Co-operating with external organizations to provide individual counselling to students in need, e.g. SENs				● Counselling Mistress ● School social worker ● Education psychologist	Co-work with Hong Kong Children & Youth Service and EDB
3.4 Inviting guest speakers to deliver messages about healthy life, including - Drug abuse - Sex education - Smoking - Excessive drinking - Personal conduct - Integrity	9/2018 – 5/2019 (at least 2 times each term)	● 70% of the students involved agree that the talks are useful to them and they can apply the skills and knowledge in solving these problems.	● Students' survey ● Teachers' survey ● Observation	● Discipline Mistress ● Discipline teachers	● Organizations that provide these services ● Collaborate with PTA and Counselling Department
3.5 Enhancing students' sense of belonging to the school by working as volunteers in class affairs	9/2018 – 8/2019				● Outside organizations
3.6 Inviting Suen Douh Camp to organize a Gospel Camp	9/2018	● 70% of the teachers involved in the programme find that the programme is	● Discussion ● Survey ● Observation	● Members of the Religion Department ● Co-workers from the	● Suen Douh Camp

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
3.7 Inviting Hong Kong Baptist Assembly (Fanling) to organize a summer camp	7/2019	useful. ● 70% of the students involved in the programme find that the programme is useful.		KPC Shatin Chapel	● Hong Kong Baptist Assembly (Fanling)
3.8 Discussing with Shatin Chapel the cooperation between school and church	8/2018-7/2019	● 70% of the teachers involved in the programme find that the cooperation is useful.			● Shatin Chapel

Target 4: Fine-tuning the school-based moral education programme

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
4.1 Provide moral education lessons in classroom (Tier 1 programme) 4.2 Organizing a Counselling social service team to carry out moral education and integrated education outside the classroom (Tier 2 programme) 4.3 Providing sex education lessons in classrooms	9/2018 – 5/2019	● 70% of the teachers involved in the programme find that the programme is helpful to the students. ● 70% of the students involved in the programme find that the programme is helpful to them.	● Students' survey ● Observation ● Discussion	● Counselling Mistress ● Members of Counselling Department ● School social worker ● Counselling Mistress ● Members of	

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
4.4 Organizing sex education activities, such as sex education day and workshops which help to promote moral values concerning sex				Counselling Department	

Target 5: Reviewing and fine-tuning various plans and training given to the leaders in the student fellowship

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
5.1 Fine-tuning the Fellowship Growth Plan and Bible-study Groups	10/2018-5/2019	● 70% of the teachers involved in the programme find that the programme is useful. ● 70% of the students involved in the programme find that the programme is useful.	● Discussion ● Survey ● Observation	● Members of the Religion Department ● Co-workers from the KPC Shatin Chapel	● Co-workers from the KPC Shatin Chapel
5.2 Strengthening the training for the committee members of the student fellowship					
5.3 Arranging 'Little Paul Training Programme' so as to prepare students as successors	10/2018-5/2019				
5.4 Organizing morning prayer meetings for the committee members of the student fellowship	10/2018-5/2019				

Target 6: Strengthening students' sense of belonging, sharing and caring

	Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
6.1	Organizing competitions in the "We Can Do It" Campaign" and the "I Can Do It" Campaign: - Model Class Competition - Cleanliness and Discipline Contest 愛我校園 - Inter-class Slogan Competition - "Pride in Me" Awards - PLHKS Guru and Star of Class - Award schemes for good performances	9/2018-6/2019	• 70% of the teachers and students involved comment that there is improvement in students' sense of sharing and caring. • An increase of 70% in the number of certificates issued • An increase of 70% in the number of awards given • 70% of students sent appreciation cards to others	• Students' survey • Teachers' survey • Observation	• Discipline Mistress • Discipline teachers • Form coordinators of Discipline Department • Prefects	• Support from IT Department • Data entry by different parties: prefects & student helpers Collaborate with civic education group • Budget for prizes
6.2	Adopting the adventure based activities for prefect leadership training twice a year.	9/2018-6/2019				• Coaches from other organizers

Target 7: Strengthening the relationship between parents and the school in handling student affairs

	Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
7.1	Organizing the S1 Parent Orientation Program	8/2018	• 70% of the parents and teachers that the programs are helpful to them.	• Parents' survey • Teachers' survey • Observation	• Discipline Mistress • Discipline teachers • Form coordinators of Discipline Department	• Outside organizations • IT Department support
7.2	Holding sharing meetings to interview parents when handling their children's problems.	9/2018-6/2019				

	Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
7.3	Strengthening the communication bond between form teachers and parents					
7.4	More connection with parents through eClass					

Major concern 3: To foster career and life planning education

Target 1: Helping S1 & S2 students to develop self-understanding

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
1.1 To build up the self-confidence and positive self-image of students through PATHS programs	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Observation • Discussion	• Counselling Dept • Studies Dept	PATHS
1.2 To facilitate students' goal-setting through PATHS and Studies programs					PATHS
1.3 To arrange parents' talks and collaborate with parents					
1.4 To implement the Big Brothers & Sisters Scheme					
1.5 To provide sex education					
1.6 To cultivate the social service spirit					

Target 2: Helping S3 students to set goals (Preparation for careers pathways upon completion of S3)

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.1 To promote students' self-understanding through guidance resources by HKACMGM	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Parents' survey • Students' survey • Observation	• Careers Dept	HKACMGM
2.2 To help students to set goals through the programs by the Department of Health				• Counseling Dept • Studies Dept • Careers Dept	Staff from Department of Health
2.3 To implement a series of programs to assist students in making informed choices in streaming					
2.4 To arrange parents' talks and collaborate with parents					
2.5 To implement the Big Brothers & Sisters Scheme		• 70% of the teachers involved in the programme find that the programme is helpful to the students		• Counseling Dept	

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
2.6 To provide sex education		• 70% of the students involved in the programme find that the programme is helpful to them			
2.7 To cultivate a spirit of social service					

Target 3: Helping S4 students to set goals (More exposure to the careers world)

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
3.1 To promote students' self-understanding through guidance resources by HKACMGM	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Students' survey • Observation • Discussion	• Counselling Dept • Careers Dept	HKACMGM
3.2 To arrange careers talks by alumni and higher education institutes					Alumni
3.3 To implement the Big Brothers & Sisters Scheme					
3.4 To provide sex education					
3.5 To cultivate a spirit of social service					

Target 4: Helping S5 students to set goals (More exposure on careers world)

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
4.1 To promote students' self-understanding through guidance resources by HKACMGM	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Students' survey • Observation	• Counselling Dept • Careers Dept	HKACMGM
4.2 To arrange careers talks by alumni and higher education institutes					Alumni
4.3 To arrange alumni-careers day					
4.4 To organize a Mock Jupas		• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Students' survey • Observation		

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
4.6 To implement the Big Brothers & Sisters Scheme 4.7 To provide sex education 4.8 To cultivate a spirit of social service	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is helpful to the students. • 70% of the students involved in the programme find that the programme is helpful to them.	• Students' survey • Observation • Discussion	• Counselling Dept • Careers Dept	

Target 5: Helping S6 students to set goals (Preparation for careers pathways upon completion of S6)

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
5.1 To arrange workshops and talks for preparation for JUPAS 5.2 To arrange careers talks by alumni and higher education institutes 5.3 To implement a series of programs to assist students in making informed choices in JUPAS 5.4 To provide guidance on DSE results release day	9/2018 – 8/2019	• 70% of the teachers involved in the programme find that the programme is useful. • 70% of the students involved in the programme find that the programme is useful.	• Discussion • Survey • Observation	• Careers Dept	Alumni Co-workers from alumni, church and old boys and girls

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
5.5 To strengthen guidance on 'Non-Jupas tertiary opportunities'					
5.6 To closely follow the application of EAPP					

Target 6: Implementing whole-school activities to promote career planning

Strategies	Time scale	Success criteria	Evaluation methods	Person-in-charge	Resources needed
6.1 To further develop the CLP Club		● 70% of the teachers involved in the programme find that the programme is useful.			EDB
6.2 To better equip careers ambassadors	9/2018 – 8/2019	● 70% of the students involved in the programme find that the programme is useful.	● Students' survey ● Teachers' survey ● Observation	● Careers Dept ● ECA Dept	
6.3 To collaborate with ECA for careers and workplace exposure					ECA